



**WE TAKE CARE OF YOUR
HUMAN RESOURCES NEEDS
SO YOU CAN GROW
YOUR BUSINESS**



www.elblue.com.au

SILVER SERVICE

ABOUT US

At E.L Blue our focus has always been 'growth' – when our clients grow we grow. And by taking care of the HR services that organisations need to thrive, we free up the time of business owners to concentrate on their core business, and ultimately grow.

Founded in 1998 by Grant Montgomery and Greg Puttick, E.L Blue began with a focus on outsourcing the employment function for clients with a bottom-line focus. From those early days E.L Blue has grown into an industry leader offering a suite of expert services across human resources to both small business and larger organisations.

However, it's not just about delivering the services, its about results. Our industry-knowledge, seamless processes and unrivalled experience give us the ability to turn people performance into tangible business results.





“Our commercially focused systems help you reduce risks, improve efficiency and control costs, which give you time to work on increasing your bottom line”



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E.L BLUE PROTECTION



SILVER SERVICE:

- Offers you the expertise and protection you need to deal with employee issues
- Offers you the people expertise to help you grow your business
- No hidden costs, and cost as little as \$110 per week
- Our minimum terms are only 3 months as we are confident with our services and the benefits you will gain
- Proactive approach - we provide access to a range of fully customisable Human Resource and Safety documents
- Tailored to each individual company, you will know the HR Manager you are talking to

The first step in the process is a highly trained HR Manager will visit your workplace, thoroughly reviewing your current employee practices, activities and documentation to determine if they comply with employee management and work health and safety best practice.

After the review, your HR Manager will provide a report identifying any areas of non-compliance and providing a suite of tailored documentation to help remedy any problems identified.

In a nutshell, we offer:

- Peace of mind with tailored solutions for Fair Work compliance
- A complete set of uniquely tailored workplace documents
- A proactive approach to people issues to help grow your business and protect you from claims
- A tailored approach working with people you know



YOUR COMPLETE SILVER SERVICE PACKAGE

UNLIMITED REMOTE ADVICE

Unlimited access to HR and employment law experts who will advise you on any matters across the full employment lifecycle. Ensure that you are in full compliance with employment legislation. Pragmatic and commercial approach to resolving employee related issues.

LEGAL REPRESENTATION

We can provide you with expert representation, in the event of an employee making a Fair Work claim against you. Should the claim proceed to litigation, we will work with our external Employment Lawyers to manage your case.

RECRUITMENT AND ONSITE

One recruitment cycle over a 12 month period. Our cycles include Advertising, Screening, Phone Screen, forward up to 10 applicants for review, arrange interviews, and reference checks **OR** 2 hours over 12 months worth of on-site visits to conduct any Human Resources, Industrial Relations or Safety tasks which can not be done remotely such as training or Human Resources and Safety audits.

TEMPLATES AND RESOURCES

We provide access to a range of fully customisable HR, IR & Safety documents including contracts, policies, forms, correspondence and checklists. All documents are reviewed annually and you can be sure your documents are both compliant with the latest legislation and legally sound.

CONTACT US



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E.L Blue Pty Ltd



E.L Blue Pty Limited

E.L Blue is an Australian owned human resource outsourcing company, established in 1998,
that services clients in Sydney, Brisbane, Melbourne, Singapore, the USA and Europe.